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DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-2, INTELLIGENCE
WASHINGTON 25, D. C.

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22 APR 1955

MEMORANDUM FOR: CHAIRMAN, INTELLIGENCE ADVISORY COMMITTEE

SUBJECT: Documentation and Processing of Intelligence Information (U)

1. The Office, Assistant Chief of Staff, G-2, is exploring means of improving intelligence library service and information processing. Other agencies have similar problems and are making similar efforts. All of us appreciate the value of working together, but at working levels the problems of an individual agency are paramount. It is recognized that uncoordinated working of the same ground by a number of agencies is at least partly wasteful and the operation of several incompatible systems by various agencies would be uneconomical and inefficient.
2. Independent, or partly coordinated, studies are in progress in several agencies. These point toward independent recommendations on basic system and method which will have far-reaching effect upon agency operations and relationships. Thus, it is evident that a documentation and processing problem exists which should be recognized formally and coordinated at the policy-making level in order to serve best the needs of the intelligence family of agencies.
3. It is recommended that the IAC establish a Sub-Committee on Information Processing for the purpose of giving policy-level support and coordinated guidance to the development of compatible improvements in the documentation and processing of information by member agencies.

Arthur G. Trudeau

ARTHUR G. TRUDEAU
Major General, G2
A. C. of S., G-2

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